

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2020-146 **Issue Date:** 10-09-20 **Closing Date:** 10-16-20

COVID-19 Health Specialist
Tribal School
Department of Human Services
Hourly Wage: \$18.58/Temporary/Full-Time

The COVID-19 Health Specialist will provide Yakama Nation Tribal School with a health care professional (clinician) to help staff understand and apply public health guidance as it relates to the school's community. The COVID-19 Health Specialist role will include clinical care, public health, leadership, quality improvement, and care coordination within a defined set of standards of practices.

Examples of Work Performed:

- Calling contacts of newly diagnosed patients to trace individuals they had contact regarding exposure.
- Conducting interviews in a professional manner that reflects emotional and cultural sensitivity.
- Interviewing traced contacts, assessing symptoms, and referring for testing.
- Provide contacts with current approved CDC education information WA State quarantine and isolation procedures on behalf of the Yakama Nation Public Health Authority.
- Maintaining virtual communication to monitor symptoms.
- Facilitating wellness checks referring contacts to available social resources.
- Educate the school community about chronic health conditions and infectious diseases.
- Promote staff health by developing and/or implementing wellness programs.
- Provide and or coordinate health education information to students and staff.
- Engage in evaluation of health services in collaboration with administration.
- Pursue professional development opportunities.
- Identify school effectiveness/improvement plan or capacity assessment.
- Participate in developing an Essential School Health Services system for YNTS.
- Maintain daily contact with supervisor.

Knowledge, Skills and Abilities:

- Knowledge of FERPA and HIPAA laws regarding medical information.
- Knowledge of the Yakama Nation government organization.
- Knowledge of COVID-19 preventative measures.
- Knowledge of COVID-19 identified carriers and persons exposed being either quarantined or isolated.
- Knowledge of COVID-19 action steps in response to an identified case within the school building.
- Skills in keyboarding on PC computer and assorted software.
- Skills in written and oral communication and medical terminology.
- Skills in handling confidential matters within the department.
- Skills in operating district-adopted software (NASIS).
- Skills in learning and interpreting assignments, procedures, rules and regulations.
- Ability to plan, organize, and prioritize workload.
- Ability to be fair and consistent when working with children, parents and staff.
- Ability to deal with students, parents, and staff in a warm and confident manner.
- Ability to work independently with minimal supervision while remaining flexible to changes in assignment.
- Ability to complete assigned tasks in a timely manner.
- Ability to follow written and oral instructions.
- Ability to establish effective working relationships with staff, students, and the general public.
- Ability to and willingness to perform medical tasks.
- Ability to integrate medical, behavioral and student/staff crisis interventions.

Minimum Requirements:

- Associates Degree in Public Health Administration or related field.
- Required to pass pre-employment drug test.
- Must have First Aid/CPR card or ability to obtain one within six months of hire.
- Must have no history of child abuse or neglect.
- Must have no history of drug and alcohol abuse.
- Required to complete background check according to Yakama Nation Tribal School requirements.
- Must possess a valid Washington State Driver's License with the ability to obtain a Yakama Nation Driving permit.
- Enrolled Yakama Preference, but all qualified applicants are encouraged to apply.

Preferred Requirements:

- Bachelor's Degree in Public Health Administration or related field.